

# PennTec 2023 Contract for Exhibit Space

PLEASE PRINT all information on form  
PennTec 2023 – 94th Annual Technical Conference & Exhibition • Hershey, PA • June 18-21, 2023

## Company Information – The following information will be published in the On-Site Conference Program.

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Company: \_\_\_\_\_ Email: \_\_\_\_\_  
Phone: \_\_\_\_\_ Website: \_\_\_\_\_

## Contact Information – This is the person to whom all information will be sent.

Contact Person: \_\_\_\_\_ Phone (if different than above): \_\_\_\_\_  
Email: \_\_\_\_\_

To qualify for Member rate, provide name of employee who is a PWEA Member: \_\_\_\_\_

## Exhibit Space Fees

Booth fees include standard booth furniture, electric service, internet access, carpet, two complimentary Full Conference Registrations, and two discounted Full Conference Registrations. **Booth Representative Registration Forms will be provided with your booth confirmation.**

	Member	Non-Member	Quantity	Total
8x10 Prime Booth (see floor plan)	\$1530	\$1780	_____	\$ _____
8x10 Booth (see floor plan)	\$1420	\$1670	_____	\$ _____
Outside Space (must purchase indoor booth)	\$250	\$300	_____	\$ _____
<b>Total Due for Exhibit Space \$</b>				_____

## Preferred Booth Location:

List booth numbers in order of preference: 1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_

**Space will be assigned in the order of when fully paid contracts are received.** Every effort will be made to grant your space request; however, specific requests cannot be guaranteed.

## Exhibit Hall Bingo Participation - See page 4 for details.

RESERVE YOUR SPOT NOW! Exhibitors wishing to participate will pay a fee of \$25, which will be used to purchase gift cards for prizes. Conference attendees who want to play are required to visit all participating vendor booths. SPACE IS LIMITED, AND IT IS FIRST COME, FIRST SERVED!

I want to participate - add \$25 to my booth fee

## Logo Displays - See page 4 for details.

Exhibitors may have their logos displayed on the large screen in the Exhibit Hall at **no charge**. Logos should be emailed in high resolution JPG format to [cindyrock@pwea.org](mailto:cindyrock@pwea.org) no later than April 28th.

I want to participate. I will email my logo by April 28th.

## Agreement

By signing this Contract, I acknowledge that I am authorized to represent the Company noted on this Contract. I/we agree to abide by all PWEA Policies as outlined within this prospectus and to the PWEA Rules & Regulations for Exhibiting.

Booth cancellations received in writing on or before May 5th will receive a full refund less a \$250 processing fee. Cancellations received after that date will not receive a refund.

Signature: \_\_\_\_\_

## Cancellation Policy

Booth cancellations received in writing on or before May 5th, will receive a full refund less a \$250 processing fee. Cancellations received after that date, will not receive a refund.

## Method of Payment:

**Check** (payable to PWEA) – Due within 10 business days of form submission.

**Total Due \$** \_\_\_\_\_

**Credit Card payments must be made online** – Due upon receipt of payment link.

After we receive this form, you will be sent a confirmation email. There will be a link at the bottom of that email which will take you to the online payment screen for credit card payments.  
All credit card transactions will include a 3.5% technology fee.

Register online or send completed contract with full payment to:

**PWEA Registration** Fax: 570-549-2221  
**PO Box 61** Phone: 570-549-2204  
**Blossburg, PA 16912** Email: [cindyrock@pwea.org](mailto:cindyrock@pwea.org)

**Booth contract must be received by  
May 5th to guarantee company listing  
in the On-Site Conference Program.**